

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

October 23, 2012

PRESENT

C. Colladay
P. Rodriguez
G. Destache
D. De Frates
J. Butler

ABSENT

GUESTS

STAFF

J. Pape
M. McCullough
A. Harnden
K. Caldwell
N. Harper
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the October 23, 2012 Regular Meeting.

ACTION: Director Rodriguez moved to approve the Minutes as presented. Director Butler seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Rodriguez moved to approve the financial report and to authorize payment of the September 25-October 23, 2012 invoices. Director De Frates seconded. Motion carried unanimously.

Director Destache joined the meeting at this time.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

- b. Lien update.
ACTION: Note and file.
- 7. Trilogy Development.**
- a. Homeowners Association update.
 - b. Golf Course update.
- 8. Sycamore Creek Development.**
- a. Project Update – The General Manager reported that grading has begun on Tract 31908-2 PA 15A – 115 Lots.
 - b. 1748 homes to be built. 1126 houses occupied to date. 64% complete.
- 9. Retreat Development – Ryland Homes.**
- a. Project Update – The General Manager reported that at the current rate the project could be built-out by the first of the new year
 - b. 517 homes to be built. 471 houses occupied to date. 91% complete.
- 10. Ranpac “Toscana” Project.**
- a. Project Update – None.
 - b. 1443 estimated houses to be built.
- 11. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update – None.
- 12. Water Utilization Reports.**
ACTION: Note and file.
- 13. Committee Reports.**
- a. Finance (Director Rodriguez) – None.
 - b. Engineering (Director Destache) – Director Destache reported on the 10/18/12 Engineering Committee Meeting. The bids for Dawson Canyon Non-Potable Water Storage Tank and Pipeline Design Project were opened and K&A Engineering was deemed lowest responsible bidder.

- c. Public Relations (Allison Harnden) – Allison reported that we made bottled water donations to a couple of organizations within the District.
- 14. Dawson Canyon Non-potable Water Storage Tank & Pipeline Design Project.**
- ACTION:** Director Rodriguez moved to add this to the agenda as an emergency item. Director Butler seconded. Motion carried unanimously.
- ACTION:** Director Destache moved to give the General Manager permission to award contract to K&A Engineering as a budgeted item and for him to negotiate the final schedule. Director Rodriguez seconded. Motion carried unanimously.
- 15. General Manager’s Report.**
- a. General Manager’s Report
- ACTION:** Note and file.
- 1. SSC Construction Inc. Percolation & Storage Project Payment Request No. 5.
- ACTION:** Director Rodriguez moved to approve Payment Request No. 5. Director Destache seconded. Motion carried unanimously.
- 2. SSC Construction, Inc. Change Order Request No. 2.
- ACTION:** Director Destache moved to approve Change Order No. 2. Director Rodriguez seconded. Motion carried unanimously.
- 3. Proposal for CEQA Compliance for RW Pipeline and Tank Projects.
- ACTION:** Director Rodriguez moved to approve proposal. Director Destache seconded. Motion carried unanimously.
- a. Operations Report.
- ACTION:** Note and file.
- 16. District Engineer’s Report.**
- a. Status of Projects
- ACTION:** Note and file.
- 17. District Counsel’s Report.**
- 18. Closed Session.**
- 1. To be held for the purpose of “Conferring with legal counsel”, in accordance with Section 54956.9 of the Government Code.
- ACTION:** Director Butler moved to add Covenant Not To Compete with the City of Corona & Lee Lake Water District out of closed session for discussion.

Direction was given to the General Manager to move off the unanimous consent provision and to move forward with Section 3.5 Term; Termination language as majority vote concept. Director De Frates seconded. Motion carried unanimously.

19. Seminars/Workshops.

20. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of September was distributed to each Director along with the Agenda.

21. Adjournment.

There being no further business, the October 23, 2012 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:51 a.m. by President Colladay.

ATTEST:

APPROVED:

Paul Rodriguez, Secretary

Charles Colladay, President

Date: _____

Date: _____